The City of Rio Rancho

Development Services
Planning Division
3200 Civic Center Circle NE
Rio Rancho, NM 87144
Phone (505) 891-5005 ● Fax (505) 896-8994

CORRECTION LETTER

February 4, 2016

RE: Variance/16-110-00001
2800 Cabezon Boulevard SE/ Unit 16, Block 60, Tract B

Dear Property Owner:

You are receiving this CERTIFIED NOTICE because your property is located between within 100 feet of a site where certain land development and/or land use decisions are required the Planning and Zoning Board or the City Council.

Peace Lutheran Church submitted an application for a Variance for property located at 2800 Cabezon Boulevard SE. A map is attached to the back of this letter illustrating the location of the subject site.

The **Planning and Zoning Board** will consider this request at a public hearing on **Tuesday, February 23, 2016** at 6:00 pm in the **Council Chambers of City Hall, located at 3200 Civic Center Circle**.

Project Description:

The applicant seeks a variance to the standard parking regulations to allow shared parking at the subject property for a proposed building on the western half of the church property, which requires a variance approval by the Planning and Zoning Board.

If you would like to comment on this application, you are encouraged to attend the public hearings. Comments also can be made in writing and will be presented to the Planning and Zoning Board if you cannot attend the hearing. Please do not hesitate to contact me at 505-896-8756 or e-mail me at jjordan@rrnm.gov if you have any questions concerning this matter. The agenda for this hearing and related staff reports will be posted on the City's website, www.rrnm.gov, approximately one week before the hearing.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk, 505-891-5004, as soon as possible prior to the meeting. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk if a summary or other type of accessible format is needed.

Respectfully,

Joyce Jordan, CZO
Municipal Planner

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