



Charter Review Committee
of the
City of Rio Rancho

MINUTES

AUGUST 31, 2016
3:00 PM

City Council Overflow Room, City Hall

MEMBERS PRESENT:

Lonnie Clayton, At Large
Phil Pigott, District 1
Bill White, Vice-Chair, District 2
Tamera Gutierrez, Chair, District 3
Aaron Fleming, District 4
Marilyn Salzman, District 6

STAFF PRESENT:

Peter Wells, Assistant City Manager
Stephen Ruger, City Clerk
Yolanda Lucero, Deputy City Clerk

MEMBERS NOT PRESENT:

Michelle Bunzel, District 5

GUESTS:

Keith Riesberg, City Manager
Jim Owen, City Councilor, Dist. 1
Jennifer Flor, City Councilor Dist. 5

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Gutierrez called the meeting to order at 3:00 p.m.

DISCUSSION AND DELIBERATION

1. Charter Review Committee Role and Operations

Mr. Wells explained that the Committee was activated to recommend, or not, to the Governing Body whether Rio Rancho's elected official pay should be in the Charter. If placed in the Charter, compensation can only be changed in the future by vote of the people. If the compensation is left in Ordinance, the Governing Body can change compensation at any time through a majority vote of its membership. This will not affect elected official's pay during their term in office. The Committee shall submit recommendations, if any, pertaining to the Charter to the Governing Body no later than October 31, 2016. The Governing Body has 30 days to approve the suggestion or refer the proposed Charter suggestion back to the Committee with suggestions. This process will continue back and forth until the proposed Charter amendments are approved by a majority of the Governing Body or until the Committee term expires on March 31, 2017. If Charter amendments are approved by the Governing Body the question would go out to the voters for consideration likely at the next regular municipal election in March 2018.

Councilor Owen briefly talked about why the Governing Body went forward with activating a Charter Review Committee at this time.

1 2. Overview of Open Meetings Act/Meeting Decorum

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3 Mr. Ruger went over the Rules of Procedure of Boards and Committees for the City of Rio
4 Rancho. He explained the importance of attendance and that a member may be removed if
5 he/she miss three consecutive meetings. Mr. Ruger spoke about the preparation and issuance
6 of agendas, rules of debate, making motions, and decorum of the Committee.

7 Mr. Ruger gave a brief overview of the New Mexico Open Meeting Act which, the Committee
8 must compile with. He went over quorums, rolling quorums, emails, and outside conversations.

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10 3. Selection of Chair/Vice Chair

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12 Bill White, moved to appoint Tamera Gutierrez as the Chair. Seconded by Marilyn
13 Salzman.

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15 The motion carried by a vote of 5 FOR and 1 AGAINST.

16 YES: Phil Pigott, Bill White, Tamera Gutierrez, Aaron Fleming, Marilyn Salzman

17 NO: Lonnie Clayton

18 ABSENT: Michelle Bunzel

19
20 Marilyn Salzman, moved to appoint Bill White as the Vice-Chair. Seconded by Tamera
21 Gutierrez.

22
23 The motion carried by a vote of 6 FOR and 0 AGAINST.

24 YES: Lonnie Clayton, Phil Pigott, Bill White, Tamera Gutierrez, Aaron Fleming, Marilyn
25 Salzman

26 NO: NONE

27 ABSENT: Michelle Bunzel

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29 4. Establishing a Schedule of Meetings

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31 Aaron Fleming, moved that the Committee meet August 7, 2016, at 5:00 p.m. Seconded
32 by Lonnie Clayton.

33
34 The motion carried by a vote of 6 FOR and 0 AGAINST.

35 YES: Lonnie Clayton, Phil Pigott, Bill White, Tamera Gutierrez, Aaron Fleming, Marilyn
36 Salzman

37 NO: NONE

38 ABSENT: Michelle Bunzel

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40 **PUBLIC COMMENTS**

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42 **ADJOURNMENT**

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44 The meeting adjourned at 3:54 p.m.

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46 **APPROVED THIS SEPTEMBER 22, 2016**

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52 **Stephen J. Ruger, City Clerk**
53 **SEAL**

Tamera Gutierrez, Chairperson