



**City of Rio Rancho - Office of the City Clerk 3200
Civic Center Cir NE, Suite 150
Campaign Finance Reports
March 4, 2014 Municipal Election
Phone (505) 891-5004 - Fax (505) 994-2557**

SECTION 1 - ABOUT THIS WORKBOOK

This Workbook is designed to assist you in complying with the campaign reporting requirements of Section 30.26-30.27 R.O. 2003, a copy of which is included in your candidate/committee packet. Each of the following tabs (located at the bottom of this page) contains one of the three mandatory reports. Please note the following deadlines for each report:

Report No. 1: Due Tuesday, February 4, 2014 by 5:00 p.m.

Report No. 2: Due Monday, March 3, 2014 by 12:00 p.m.

Report No. 3: Due Thursday, April 3, 2014 by 5:00 p.m.

SECTION 2 - INSTRUCTIONS FOR USING THIS WORKBOOK

1. Save a copy of this Workbook to your local computer.
2. Cells where data is required are unlocked. Click on the cell in which you would like to add data and type required data.
3. For each report, complete sections 2, 3, and 5, following the instructions listed. The form will automatically tabulate your data in the totals sections.
4. When you've completed each report, be sure to save the Workbook to ensure that your data is not lost.
5. After completing each report, please print a copy, sign where indicated, and return to the Office of the City Clerk by the required deadline.
6. If there is not enough space on an individual report to list all of your contributions and/or expenditures, please use the Additional Reporting tab for that specific report.
7. If you have any problems completing this report, please contact the Office of the City Clerk through the information provided above.

SECTION 3 - REPORTS TOTALS

As you fill out the data listed in the included sheets, your totals will update below:

TOTAL CONTRIBUTIONS TO DATE: \$ 3,209.00

TOTAL EXPENDITURES TO DATE: \$ 1,530.93



**City of Rio Rancho - Office of the City Clerk
 Campaign Finance Report
 March 4, 2014 Municipal Election
 REPORT NO. 1**

Please complete all the information on this form as completely and accurately as possible by typing or using blue or black ink. Please contact us at (505) 891-5004 with any questions.

SECTION 1 - COMMITTEE/CANDIDATE INFORMATION

Committee/Candidate Name: Committee to Elect Tamara Gutierrez

SECTION 2 - CONTRIBUTIONS OR EXPENDITURES OF \$50.00 OR LESS

Include: the date and amount of each contribution or expenditure to include all goods and services contributed; and, the purpose of each contribution or expenditure.

Date	Contribution	Expenditure	Purpose
10/1/2013'	\$ 40.00		Campaign Contribution
10/2013'	\$ 10.00		Campaign Contribution
11/2013'	\$ 50.00		Campaign Contribution
11/2013'	\$ 50.00		Campaign Contribution
11/2013'	\$ 50.00		Campaign Contribution
11/2013'	\$ 50.00		Campaign Contribution
11/2013'	\$ 40.00		Campaign Contribution
11/2013'	\$ 50.00		Campaign Contribution
11/2013'	\$ 50.00		Campaign Contribution
12/26/13		\$ 24.57	Campaign Supplies
12/30/13		\$ 44.91	Campaign Supplies
1/14/14		\$ 44.17	Campaign expenses
1/17/14		\$ 12.90	UPS Store
1/18/14		\$ 13.80	USPS - postage
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution

TOTALS: \$ 540.00 \$ 140.35
 Contributions Expenditures

**DUE FEBRUARY 4, 2014,
 by 5:00 p.m.**

Committee/Candidate Name: Committee to Elect Tamara Gutierrez

REPORT 1 - ADDITIONAL CONTRIBUTIONS OR EXPENDITURES OF \$50.00 OR LESS

Date	Contribution	Expenditure	Purpose
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 50.00		Campaign Contribution
1/19/14	\$ 44.00		Campaign Contribution
1/20/14	\$ 25.00		Campaign Contribution
1/20/14	\$ 50.00		Campaign Contribution
1/20/14	\$ 25.00		Campaign Contribution
1/20/14	\$ 25.00		Campaign Contribution
1/20/14	\$ 25.00		Campaign Contribution
1/20/14	\$ 25.00		Campaign Contribution
1/20/14	\$ 50.00		Campaign Contribution
1/20/14	\$ 50.00		Campaign Contribution
1/20/14	\$ 50.00		Campaign Contribution
1/25/14	\$ 50.00		Campaign Contribution
1/27/14		\$ 39.62	UPS Store #139- printed material

Total Contributions Page 1:	\$ 540.00	Total Expenditures Page 1:	\$ 140.35
Total Contributions Page 2:	\$ 1,900.00	Total Expenditures Page 2:	\$ 1,350.96
Total Contributions Additional:	\$ 769.00	Total Expenditures Additional:	\$ 39.62
Total Contributions REPORT 1:	\$ 3,209.00	Total Expenditures REPORT 1:	\$ 1,530.93
Total Contributions To Date:	\$ 3,209.00	Total Expenditures To Date:	\$ 1,530.93

DUE FEBRUARY 4, 2014, by 5:00 p.m.

SECTION 5 - APPROVALS

Committee Name: Committee to Elect Tamara Gutierrez

I, LAURENCE VARRASO hereby declare that this Campaign Finance Report has been prepared with all reasonable diligence and is true and complete.

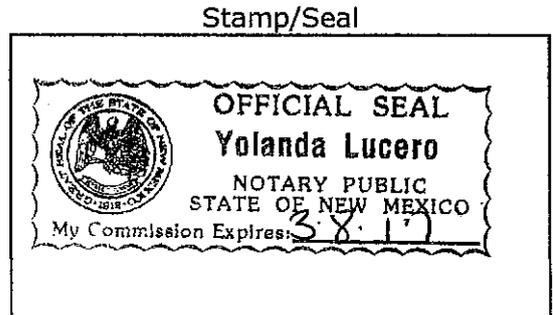
[Signature]
Authorized Signature

2-4-14
Date

Subscribed and sworn to me this 4th of February, 2014

[Signature]
Notary Public

3.8.17
My Commission Expires



Received in the Office of the City Clerk at 3:43 (a.m./p.m.) on the 4th day of February, 2014

[Signature]
CITY CLERK FEB 4 '14 PM 3:43
Stephen J. Ruger, City Clerk