New Home Submittals
Residential Plan
Review Checklist

I certify that these plans include all the items I have checked on this checklist and were prepared per the development standards cited below. I understand that the plans may not be accepted if I have failed to provide this information.

_________________________  __________________________
Signature of preparer of plans/ Date  Permit #

Two (2) copies of everything must be submitted on a minimum size 11” X 17” sheets.

□ Completed Building and Plan Review Application
□ Site Plan
□ Framing Plan
□ Roofing Plan
□ Foundation Plan (with footing cross section)
□ Floor Plan
  o Include wall section
  o Window/Door Schedule
□ Finished Floor Elevation (with height measurements)
□ Driveway and Landscaping Form
□ Engineered Truss Detail (with layout)
□ Setback Incorporated into Site Plan
□ Water Availability Form (if applicable)
□ Copy of Septic and Well Permit (if applicable)
□ Notarized Responsibility Checklist (if homeowner submitting permit)
□ Owner-Builder Acknowledgement and Verification of Information - Best Management Practices
□ Engineered Grading & Drainage Plan (if applicable)
□ ES Report (Stucco Company)
□ Shear Wall Bracing
□ Building Thermal Envelope Plan (Rescheck, Remrate, Resnet)

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