

Once ready to apply, submit all application materials via [Click2Gov](#)

This application is for temporary signs ONLY. For permanent signs, please use the Permanent Sign Permit Application.

For full sign code regulations, access R.O. 2003 §156 [HERE](#)

Temporary signage is comprised of two categories. Please fill out applicant info & the applicable display section ONLY:

Section 1: Attention-Getting Devices (Banners, Flex Poles, Sails, Pennants, Inflatables) *Placed on Private Property*
Section 2: Right-of-Way Display Permit *Temporary Signs Placed in Public Right-of-Way ONLY*

SECTION 1. APPLICANT INFORMATION:

Applicant's Full Name: _____

Applicant's Full Address: _____

Applicant's Email Address: _____

Phone #: _____

SECTION 2. ATTENTION-GETTING DEVICE:

SIGN 1. Type: Building-Mounted Freestanding

Sign Area: **Sign Height:** **Date of Event/Display:**

SIGN 2. Type: Building-Mounted Freestanding

Sign Area: **Sign Height:** **Date of Event/Display:**

SECTION 3. RIGHT-OF-WAY DISPLAY PERMIT:

Display Periods (Check and Choose One Display Option):

Weekend Right-of-Way Display Period Number of Signs Requested: _____

Calendar Month(s) [4 Months Max.]: _____

Sign Area (Square Feet): _____ Sign Height (Feet): _____

60-Day Right-of-Way Display Period Number of Signs Requested: _____

Dates of Display: _____ to _____

Sign Area (Square Feet): _____ Sign Height (Feet): _____

I hereby acknowledge that I have read this entire application and affirm that all information provided is correct. I agree to comply with the requirements of the City of Rio Rancho as outlined in all applicable laws, ordinances and regulations.

Signature: _____ **Date:** _____