



CITY OF RIO RANCHO

ADMINISTRATIVE POLICIES AND PROCEDURES

Library Public Programs Policy

Chapter: 1
Article: 17
Effective: April 08, 2024

Section

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1-17-1 Title

Section 1-17-1 through 1-17-8 of this article may be cited at the Library Public Programs Policy.

1-17-2 Policy

The purpose of this policy is to define the principals upon which the City of Rio Rancho Libraries and Information Services Department (referred to in this policy as the “Library” collectively) presents programs based on funding, community needs, technology, and staff resources; and to protect intellectual freedom and prevent censorship while also allowing individuals a method to express their opinions and objections. It provides a framework for building a collection that meets the needs of its community and provides realistic expectations about the depth and scope of the collection.

American Library Association Advocacy Statements and Policies

The City of Rio Rancho Libraries and Information Services Department follows the American Library Association (ALA) Library Bill of Rights, Freedom to Read Statement, and Freedom to View Statement. These can be found at the following:

Library Bill of Rights <http://www.ala.org/advocacy/intfreedom/librarybill>

Freedom to Read Statement
<http://www.ala.org/advocacy/intfreedom/freedomreadstatement>

Freedom to View Statement
<http://www.ala.org/advocacy/intfreedom/freedomviewstatement>

1-17-3 Scope of Programs

Program presenters include library staff with relevant skills or expertise, volunteers or staff from co-sponsoring organizations, local or visiting authors and performing artists, local or visiting speakers with recognized credentials or relevant experience and qualified instructors and trainers.

The Library regards programming as an essential aspect of service. Programs convey excitement about books, reading and research. They aid in social development and help build critical thinking and problem-solving skills. Programs foster life-long use of the library.

Methods and Criteria for Programs

Library staff will plan and present programs to meet the needs of the population the library serves.

Programs are selected based on the following criteria:

- Reputation and/or authority of the presenter or performer
- Quality of presentation or production
- Professional reviews from unbiased sources
- Accuracy and effectiveness of a subject's presentation
- Practicality of format for library events
- Current interest or demand for subject or activity
- Reflection of the community served
- Price
- Value of the presentation in relation to the collection as a whole
- Representation of various subjects and viewpoints
- Relevance to the experiences and contributions of diverse populations
- Timeliness of the program
- Relevance to other library programs and events
- Relevance to library services
- Availability of programs or events elsewhere in the area
- Works of local authors, illustrators or materials of local history
- Technological compatibility

1-17-4 Audience

All Library programs are open to the public. Responsibility for the exposure of children to library programs rests with their parents or legal guardians. The Library may recommend a target audience based on specific program criteria. Pre-registration may be required.

Program attendees may be photographed, filmed, or video recorded and their likenesses used by the Library in editorial or promotional materials.

1-17-5 Community Partnerships

The Library sometimes partners with governmental agencies, community organizations, businesses, and individuals to present programs. Co-sponsored programs must include participation by library staff to plan program content, provide logistical support, or include information about library collections relevant to the program. Co-sponsorship and collaboration decisions are made on the basis of mutual needs and equitable benefits between the library and potential partners, as well as available library resources. Such programs materials must not

endorse or oppose the election of any candidate for public office; endorse or oppose the adoption of federal, state, or local legislation; or promote commercial products or services.

1-17-6 Programming Costs

The Library attempts to present programs at no additional cost to participants but may occasionally charge a participation fee to offset the cost of materials used in a program.

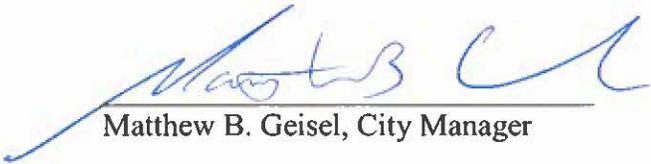
1-17-7 Sale of Material

Materials may be offered for sale at a program by the program presenter or their representative. Eligibility to attend a program shall not be dependent upon purchase.

1-17-8 Request for Reconsideration

Should a member of the community question the topic or content of a program, a request for review may be submitted as outlined in the Library Request for Reconsideration Policy, City of Rio Rancho Administrative Policies and Procedures §1-16.

APPROVED THIS 08 DAY OF APRIL, 2024



Matthew B. Geisel, City Manager